

IT-English Course, from Level B1

Here are possible topics for an IT-English course:

An IT Problem:

- Describing the limitations of a software system.
- Writing an email to arrange a meeting.
- Holding a meeting to discuss software problems.
- Writing an email to confirm participation in a meeting.
- Using first names.
- Confirming what colleagues have said.

Defining software development specifications:

- Software development life cycle project models.
- Discussing requirements.
- Writing use cases.
- Saying that a requirement cannot be included.
- Asking the right questions to get precise information.
- Assessing requirements.

Designing software:

- Discussing system design options.
- Describing project time scales.
- Talking about GUIs.
- Asking for and making suggestions.
- Agreeing and disagreeing.
- Describing network configuration.

Development - Turning plans into reality:

- Giving positive feedback.
- Describing formulas.
- Discussing change requests.
- Discussing the impact of changes to requirements.
- Talking about mathematical symbols.

Testing – proving that it works:

- Describing the progress of testing.
- Writing an email to delegate responsibility.
- Discussing problems with testing.
- Referring to graphs.
- Predicting future progress.
- Responding to unfair criticism.

Implementation – Getting the new software out there:

- Informing colleagues of an implementation schedule.
- Describing the benefits of a new system by email.
- Making a presentation to describe a feature of a new system.
- Making comparisons.
- Describing the steps users must take during implementation.
- Talking about what might have been done better.

Support – Helping users:

- Confirming user details on the phone.
- Giving instructions to solve a problem.
- Dealing with a frustrated user.
- Clarifying information.
- Describing icons and screen positions.
- Calming an angry user down.

Common European Framework of Reference for Languages (CEF)

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| ADVANCED LEVEL | C2 | At the end of level C2 you can understand and use colloquial and idiomatic expressions and use the language for challenging, academic contexts both orally and in writing. |
| | C1 | At the end of level C1, you can lead complex conversations spontaneously and effortlessly, understand technical articles and technical instructions, express yourself in written form clearly and precisely at an adequate language level. |
| INTERMEDIATE LEVEL | B2 | At the end of level B2 you can follow longer contributions on abstract topics and understand news broadcasts. Orally you can communicate spontaneously and fluently and in writing you can comment on content personally and formally content. |
| | B1 | At the end of level B1 you can understand the essentials of a discussion when clear standard language is used and when familiar, concrete content is used. You can cope with most everyday situations, report on experiences and justify opinions. |
| ELEMENTARY LEVEL | A2 | At the end of level A2 you will be able to understand frequently used expressions, when it has to do with simple information about daily life such as shopping, work, and family. You can describe your circumstances and things in simple terms and describe everyday life. |
| | A1 | At the end of level A1 you will be able to understand and use familiar expressions and simple sentences. You can introduce yourself, communicate information to persons and communicate in a simple way when a partner speaks slowly and is ready to help. |